DAILY SCHEDULE

7:25 Teachers and Assistants report to work

7:30 Staff in place for morning duties

Teachers in place

Breakfast begins

7:45 Buses unload

8:05 Students report to class

8:15 Breakfast ends

First bell

8:25 Tardy bell –classroom instruction begins promptly

**Students must be inside their classroom when the tardy bell rings in order not to be tardy**

10:35 – 12:25 Lunch (30 minutes per class)

3:10 Dismissal of bus students

3:15 Dismissal of car students

3:25 Teacher Assistants may leave (if they did not take a 30 minute lunch)

3:55 Teacher Assistants may leave (if they did take a 30 minute lunch)

**\*Staff meetings are scheduled for Wednesdays at 3:45 (Time may change pending student dismissal) in the cafeteria. Do not schedule any appointments on Wednesday. Your attendance is required.**